

JON MEEK

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Objective

Seeking a challenging position designing cutting-edge graphics for print and multimedia markets that makes use of knowledge gained from years of graphic and web design experience, and allows the opportunity for further professional and personal development.

Skills & Knowledge

- Adobe Photoshop
- Adobe Illustrator
- Macromedia Flash
- Macromedia Dreamweaver
- QuarkXPress
- Adobe InDesign
- Microsoft Office Suite
- Website Design
- Website Programming
- Photo Retouching
- MySQL Database
- GUI Design
- JavaScript/XHTML/PHP/CSS
- Problem solving
- Application of standards
- Supervision & delegation
- Planning & follow-up
- Strong communication
- Quick study
- Excellent writing and proofreading

Professional Experience

Institute of Technology, Clovis, CA

2005-2007 (*current*)

Position held - *Instructor*

Responsibilities include teaching various classes in business and graphic design departments.

Norseman Games, Oakhurst, CA

2003 – 2004

Positions held - *Web Designer / Programmer / Community Relations Manager*

Responsibilities included designing and building product websites, frontline communication with customer base via email, public message boards, and telephone, programming internal tools, as well as performing supervisory and management tasks.

Codemasters, Oakhurst, CA

1999 – 2003

Positions held - *Web Designer / Online Operations Support Specialist / Programmer*

Responsibilities included designing and building product websites, creating various artwork solutions for advertising, programming internal software, delegation, planning, and follow-up of projects, programming and maintaining public message boards, and supervisory tasks.

Yosemite Entertainment (Sierra Online), Oakhurst, CA

1993 – 1999

Positions held - *Web Designer / QA Analyst Team Lead / Technical Support / Assistant Supervisor*

Responsibilities included, designing and building product websites, handling all technical support emails and correspondence, performing supervisory tasks.

The Sierra Network (Sierra On-line), Oakhurst, CA

1993 – 1999

Positions held - *QA Analyst Team Lead / Member Services*

Responsibilities included analyzing and debugging software, developing testing procedures, and directing team projects.

Sierra On-line, Oakhurst, CA

1992

Positions held – *QA Analyst / Configuration Tester*

Responsibilities included technical support, analyzing and debugging software, testing software on various hardware, and software configurations, and training technical support staff.

Education

Institute of Technology, Clovis, CA
Graphic and Web Design, 2005-2006

Milsaps College, Jackson, MS
Music, 1978